

97th ANNUAL GENERAL MEETING

The minutes of the Annual General Meeting of Presbyterian Support South Canterbury Incorporated, held at the Croft, 12 Park Lane, Timaru on Thursday, 22nd October, 2015 at 7:30 p.m.

PRESENT:

Mr J Pearce (Chair), and some 55 members of the Board, staff, volunteers, donors and friends.

WELCOME:

Mr Pearce welcomed all those present and thanked the residents of the Croft for hosting the meeting.

CONSTITUTION:

The meeting was constituted by the Reverend Alan Cummins.

APOLOGIES:

Apologies were received and sustained from: Juliet and Noel Crawford, Nicola Hornsey, Reverend I Hyslop, Liz Nolan, Jenny Purdon, Brian Petrie, Louise Kiddey, Muriel Shepherd and Wayne van Vuuren.

MINUTES:

The minutes of the 96th Annual General Meeting held on Thursday 23rd October 2014 having been distributed were taken as read and confirmed. S Frew/E Powell

MATTERS ARISING:

There were no matters arising.

CHAIRMAN'S REPORT:

Mr Pearce welcomed everyone present and spoke to his report and highlights from the year.

The Society had met a number of challenges during the year and grown to a turnover of over \$14 million and some 400 staff plus volunteers.

The Chair expressed his thanks to clients and their families for entrusting PSSC with their care and support.

The Chair acknowledged the many organisations PSSC works with and is supported by including the South Canterbury District Health Board, Ministry of Social Development, Michael Chamberlain for investment advice and MP Honourable Jo Goodhew for on-going support as well as generous donors and benefactors for their assistance.

The Chair acknowledged staff for underpinning the services provided 24/7 and maintaining an excellent reputation for the organisation.

This was the first year PSSC had produced its annual report in a calendar form and the Chair expressed his appreciation to Katerina Tiscenko for the excellent production.

The Chair then spoke to the annual report calendar, highlighting some of the monthly presentations and referring to the appendices including PSSC's "Strategic Framework", "The Years Work at a Glance", "Financials" and "In their Own Words".

CHIEF EXECUTIVE OFFICER'S REPORT:

The Chief Executive welcomed everyone present, thanking and acknowledging residents, staff, volunteers, friends and supporters.

The Chief Executive spoke to the new look Annual Report calendar and services delivered during the year. He highlighted "The Years' Work at a Glance" information including the over 8,300 hours of volunteer support received.

The year had been successful for the organisation by improving the lives of people in our community and remaining connected with local needs.

Health and Safety has been a priority with pending changes to the Health and Safety legislation.

The organisation is committed to training its staff with some 80% of permanent residential care giving staff and soon 95% of community service support workers having achieved level 2 or level 3 of the National Certificate in Health and Disability and Aged Support.

The Enliven Day Care Centre was now operating from Timaru Botanic Gardens which is an excellent location for this service with the premises rented from Alzheimers South Canterbury.

Our Family Works team has a significant 6 month waiting list for counselling and also approaching that for social work. We are pleased to have commenced construction of additional counselling rooms at Family Work's with the support of a grant from the Mid and South Canterbury Community Trust.

The Chief Executive acknowledging the Board and Board Chair for their vision and direction. The Strategic Framework diagram in the Annual Report depicts this having residents, clients and stakeholders at the centre of our planning. All the contributors to the organisations success were acknowledged including the management team, staff, volunteers, donors and Guardian Angels, clients, funders and contractors.

Members were thanked for their attendance at the AGM and residents for hosting the meeting in their lounge.

Questions were invited and members had no questions about the reports.

CONSIDERATION AND ADOPTION OF ANNUAL REPORT:

**It was moved and carried on the motion of W Smith seconded D McFarlane
“THAT THE CONSOLIDATED FINANCIAL STATEMENTS AND ANNUAL REPORT
FOR THE YEAR ENDED 30 JUNE 2015 BE ADOPTED”.**

APPOINTMENT OF AUDITORS:

The meeting was advised of the Board’s satisfaction with the auditors, KPMG Christchurch.

**It was moved and carried on the motion of E Powell seconded S Frew
“THAT KPMG CHRISTCHURCH BE APPOINTED AUDITORS FOR THE FINANCIAL
YEAR ENDING 30 JUNE 2016”.**

GENERAL BUSINESS:

BOARD MEMBERSHIP

The Chair advised two Board members had resigned during the year: Paul Dewsbery after eight years’ service to the Board and the Reverend Ian Hyslop who is moving to Wanaka.

PRESENTATION OF LONG SERVICE CERTIFICATES AND BADGES:

The Chief Executive made staff long service presentations.

A Long Service badge and certificate for 20 years’ service was presented to Sandra Hurst.

A Long Service badge and certificate for 15 years’ service was presented to Karen Bower, volunteer with Alliance Catering at the Croft.

Staff who are also entitled to Long Service badges and certificates but who were not at the meeting and who will be presented with them at another time were:

30 years’ service: Debbie McGregor.

15 years’ service: Lynsey Harris.

10 years’ service: Jo Gould, Laura Power, Dianne Forbes, Yvonne Reardon, Louise Kiddy, Anne Mackay.

MINISTRY OF HEALTH CERTIFICATIONS

During the year all residential aged care services had been audited by the Ministry of Health and had their certification renewed. Whereas Margaret Wilson and Wallingford had received certification for a full three years as in the past, the Croft had received certification for four years, an exceptional achievement.

GENERAL QUESTIONS

There were no general questions from members.

The meeting closed at 8.05pm. It was followed by a presentation by Katerina Tiscenko, Marketing, Fundraising and Communications Manager, talking about her new role with Presbyterian Support Services South Canterbury. The evening concluded with supper.

Confirmed:

Date: