Presbyterian Support
South Canterbury

106TH ANNUAL GENERAL MEETING

The minutes of the Annual General Meeting of Presbyterian Support Services South Canterbury Incorporated, held at Strathallan Community Centre (Strathallan), Timaru, on Wednesday 14th November 2024 at 7:00pm

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PRESENT:
Mr E Powell (Chair), and some 35 members, staff, volunteers, donors, supporters, and friends.

WELCOME:
The Chair, Mr E Powell, welcomed all those present to the 106th Annual General Meeting.

CONSTITUTION:
The meeting was constituted by the Reverend Alan Cummins.

APOLOGIES:
Apologies were received from 11 people including members, staff, and friends.

It was moved and carried on the motion of J Crawford, seconded D Dahlberg
"THAT THE APOLOGIES BE RECEIVED."

MINUTES:
Annual General Meeting:
The minutes of the 105th Annual General Meeting held on 18 October 2023 having been distributed were taken as read and confirmed.

It was moved and carried on the motion of J Earl-Goulet, seconded N Mackay
"THAT THE MINUTES OF THE 105TH ANNUAL GENERAL MEETING HELD ON 18TH OCTOBER 2023 HAVING BEEN DISTRIBUTED WERE ACCEPTED AS A TRUE RECORD OF THE MEETING."

MATTERS ARISING:
There were no matters arising.

CHAIRMAN'S REPORT:
The Board Chair, E Powell, spoke to his report.

Mr E Powell, mentioned about the acquisition for Strathallan Healthcare & Village as a major undertaking during the last financial year. This work was kept confidential for few months due to the involvement of Arvida (Public listed company).8 years ago, there the same proposal was given to PSSC for SL but never came to fruition. However, in the last financial year the opportunity arose again and a decision was made and executed. This acquisition was funded by the PSSC investment portfolio that had grown over the years thanks in part to community donations. The BNZ bank provided loan to PSSC for the remaining funding required for this acquisition. When in the aged care sector, it is advantageous to own a retirement village alongside the aged care facilities. Hence it was part of the PSSC strategic plans. This also brings the Strathallan ownership back in the hands of local organisation. Mr Powell added that 106 years of generous funding and donations helped to fund this project in addition to BNZ bank Loan. We would like to operate on a model which is Not for profit but also Not for Loss. Funding for PSSC Family Works remains an issue with the ending of funding for counselling services. PSSC volunteers are a great asset providing their services weekly or regular basis.

E Powell declared his retirement from the PSSC Board after 13 years of service as board chair and board member.

The Board Chair thanked all the many people for their work and support.

CHIEF EXECUTIVE OFFICER'S REPORT:
The Chief Executive, Carolyn Cooper presented her report.

C Cooper welcomed the Strathallan residents and staff to the PSSC family. The demand for Aged Care services is as high as ever with all 4 homes remaining at near capacity. We have a fantastic team that work tirelessly to fill the beds and an equally fantastic team that provided the care both in our homes and in client homes.
C Cooper congratulated Kim Entwistle and her team at Wallingford for achieving at 4 year accreditation and Dean Balloch and his team for achieving a 3 year accreditation status. Family works & Refugee settlement services continue to deliver exemplary services even though there are uncertainties with the Oranga Tamariki changes.

The CEO acknowledged the dedication of the admin team based on 12 Park Lane which consists of IT, Finance, Marketing & various roles for supporting the organisation. The major contribution by the 3 retiring Board members – Don Macfarlane (Finance Board chair), Eoin Powell (Board Chair) & Juliet Crawford (Board member), was acknowledged.

At the end C Cooper acknowledged the work done by the Royal Commission of Inquiry into Historical Abuse in State Care and in the Care of Faith-Based institutions. The recommendations that came from the report are supported by PSSC. The PSSC apology and response to the recommendations can be found on PSSC website.

The CEO concluded by thanking everyone, including from the Board and their support, staff, volunteers, suppliers, and the Community which enabled PSSC to do the work it does.

CONSIDERATION AND ADOPTION OF THE FINANCIAL STATEMENTS AND ANNUAL REPORT:

The Board Chair referred to the 2024 Annual Report and the audited financial statements.

It was moved and carried on the motion of E Powell seconded J Goodhew
"THAT THE CONSOLIDATED FINANCIAL STATEMENTS AND ANNUAL PERFORMANCE REPORT FOR THE YEAR ENDED 30 JUNE 2024 BE ADOPTED."

APPOINTMENT OF AUDITORS:

The Board Chair noted the Board's satisfaction with the auditors and the knowledge of PSSC they had built up.

> **It was moved and carried on the motion of**
> **D McFarlane seconded J Hide**
> **"THAT BDO CHRISTCHURCH BE APPOINTED AUDITORS FOR THE FINANCIAL YEAR ENDING 30 JUNE 2025 and 30 JUNE 2026 AND THE BOARD AUTHORISED TO SET THEIR REMUNERATION."**

ADOPTION OF CHANGES IN PSSC CONSTITUTION:

Due to the incorporated societies changes and expanded business needs the existing constitution needed changes. The changes included increasing the number of board members by additional 1 member to a maximum of 10. The requirement of appointment and approval of 3 Board members by the Alpine Presbytery was removed. Anyone from the Alpine Presbytery can stand as a Board member, they don't need this approval.

There was a question raised if Presbytery is fine with this change? E Powell explained that Alpine Presbytery is fine with this change.

> **It was moved and carried on the motion of E Powell seconded J Earl- Goulet**
> **"THAT THE CHANGES IN THE PSSC CONSTITUTION ARE ADOPTED WITH EFFECT FROM THE DATE OF AGM."**

GENERAL BUSINESS:

There was none.

The meeting closed at 7:30 pm.

Confirmed:	**…………………………………………………….**
Date:	**…………………………………………………….**

AGM SPEAKER:

JAN HIDE presented the journey of Strathallan Healthcare & Lifecare business from 1996 till 2024.

Jan was first Nurse manager in 1996 when this facility first became operational. It showed various stages for the Strathallan facility, starting from the first owners and their vision. There were various improvements and additions done to meet the demands of the community. In 2024, the PSSC acquisition ensured ownership of this facility stayed within the local community.

PRESENTATION OF LONG SERVICE CERTIFICATES AND BADGES:

The Chief Executive made long service presentations to staff.

- A long service badge and certificate for 40 years' service was presented to Vicki Littleton.
- A long service badge and certificate for 30 years' services was presented to Jenny Purdon.
- A long service badge and certificate for 20 years' service was presented to Liz Munro, Dean Balloch, Rhonda Anderson and Kaye Ritani.
- A long service badge and certificate for 15 years' service was presented to Donna Chiles, Lyn Skudder, Sandy McLachlan and Debra Whiting.
- A long service badge and certificate for 10 years' service was presented to Gigi Hernandez, Lalaine Priest, Karyn Jamieson, Delwynne Harris, Lynda Houghton, Lynda Taylor-Dinsdale and Annie Mulvaney.
  Staff who were also entitled to long service badges and certificates but who were not at the meeting and will be presented at another time were:
- 20 years' service. Debbie Fitzgerald, Janice Reuben
- 15 years' service: Robyn Cassidy
- 10 years' service: Melissa Livingstone, Tracy Lindsay, Helen Moloughney, Julie McIntosh

Staff with 5 years' service receive recognition of this at their workplace.

The Chief Executive thanked all for their commitment to the organisation. The evening concluded with supper.