



Presbyterian Support
South Canterbury

107th ANNUAL GENERAL MEETING

**The minutes of the Annual General Meeting of Presbyterian Support Services
South Canterbury Incorporated held at Te Pokapû (The Hub), Botanical
Gardens, Queen Street, Timaru on Wednesday 15th October 2025 at 7:00pm**

PRESENT:

Mrs J Goodhew (Chair) and some 38 members, and 26 member of the public, staff, volunteers, donors, supporters and friends. (*64 in total*)

WELCOME

The Chair, Mrs J Goodhew, welcomed all those present to the 107th Annual General Meeting.

CONSTITUTION:

The meeting was constituted by the Reverend Alan Cummings.

APOLOGIES

There were 36 apologies received.

**It was moved and carried on the motion of Judith Earl - Goulet
seconded Toni Torepe
"THAT THE APOLOGIES BE RECEIVED."**

MINUTES:

Annual General Meeting:

The minutes of the 106th Annual General Meeting held on 15 November 2024 having been distributed were taken as read and confirmed.

**It was moved and carried on the motion of Keith Shaw
seconded Jan Hide
"THAT THE MINUTES OF THE 106th ANNUAL GENERAL MEETING HELD ON 14
NOVEMBER 2024 HAVING BEEN DISTRIBUTED WERE ACCEPTED AS A TRUE
RECORD OF THE MEETING."**

MATTERS ARISING:

There were no matters arising.

CHAIRPERSON'S REPORT:

The Board Chair, Mrs J Goodhew, spoke to her report.

Mrs Goodhew expressed gratitude to the new board members Raelene de Joux, Gordon Handy, Toni Torepe and Paula MacPherson for bringing their skills, connection to the community and commitment to Presbyterian Support's purpose to the board table.

Also acknowledged was the loss of the home-based services contract to the Royal District Nursing Service of whom five members of the team were receiving service milestones this year.

There was pride in being named winner of the Community Award and the Supreme Award at the South Canterbury Chamber of Commerce Business and Community Awards evening.

Mrs Goodhew concluded her report by thanking the CEO and her team, PSSC staff and the wide variety of volunteers who all enrich the lives of members of the community.

CHIEF EXECUTIVE OFFICER'S REPORT:

The Chief Executive, Mrs Carolyn Cooper, presented her report.

Mrs Cooper acknowledged another year of considerable challenges for the South Canterbury Community and the privilege she has had to work alongside many of the fabulous groups helping the community. There had been a significant increase in demands made on the foodbank, and the organisation remained grateful for the support in keeping the foodbank stocked. The Christmas Angel project was another example of the wonderful community spirit.

Mrs Cooper also acknowledged the Family Works team and thanked Nancy McGregor for stepping up in the Acting Manager Family Works role. Rawiri Morunga has now been appointed to the role as General Manager Social Services.

Noted were the Croft and Margaret Wilson receiving a 4-year certificate period and Strathallan commencing their Eden journey. Also noted was the relinquishing of the home-based contract to Royal District Nursing Service and the start of a new venture for PSSC called @Home.

The Homestead project was almost complete, and the senior management team had moved into the first floor. A grand opening will be held late January, early February. As indicated in the Chair's report, PSSC had also been awarded both the Community and Supreme Awards at the Chamber of Commerce Business and Community Awards.

Mrs Cooper thanked the staff, volunteers, board members and community partners for their unwavering commitment and compassion for the PSSC mission.

CONSIDERATION AND ADOPTION OF THE FINANCIAL STATEMENTS AND ANNUAL REPORT:

The Board Chair referred to the 2025 Annual Report and the Audited Financial Statements.

**It was moved and carried on the motion of J Goodhew, seconded K Shaw
"THAT THE CONSOLIDATED FINANCIAL STATEMENTS AND ANNUAL
PERFORMANCE REPORT FOR THE YEAR ENDED 30 JUNE 2025 BE ADOPTED."**

BOARD ELECTIONS

Confirmation of the appointment of a new board member, Paula McPherson, was sought.

**It was moved and carried on the motion of Jo Goodhew
seconded Keith Shaw
"THAT PAULA MACPHERSON BE APPOINTED INTO THE VACANT ELECTED
POSITION UNDER CLAUSE 6.4.3 OF THE CONSTITUTION."**

APPOINTMENT OF AUDITORS:

The Board Chair noted BDO was appointed as the auditor for 2 years in the last AGM. Hence, that will continue for the next year.

GENERAL BUSINESS:

There was none.

The meeting closed at 7:30 pm.

Signed:
Date:

TANIA STODDART captivated the attendees with her presentation on the history of Homestead.

PRESENTATION OF LONG SERVICE CERTIFICATES AND BADGES:

The Chief Executive made long service presentations to staff.

- A long service badge and certificate for 40 years' service was presented to Debbie McGregor
- A long service badge and certificate for 35 years' service was presented to Rowena Collings.
- A long service badge and certificate for 30 years' service was presented to Lynsey Harris.
- A long service badge and certificate for 20 years' service was presented to Jo Gould.
- A long service badge and certificate for 15 years' service was presented to Janette Francis.
- A long service badge and certificate for 10 years' service was presented to Alan Sandilands, Jane Sanders, and Sheryl Knight.

Staff who were also entitled to long service badges and certificates but who were not at the meeting and will be presented at another time were:

- 20 years' service. Carolyn Ferguson, Diane Forbes, Louise Kiddey, Melissa List and Anne Mackay.
- 15 years' service: Brenda Guyan, Jennifer Matheson and Kathleen Conroy.
- 10 years' service: Connie Barcellano-Coe, Gay Eder, Gillian Fraser, Gurjeet Kaur, Julie Hosking, Kristina Wilson, Norma Obillo, Roselyn Thompson, Sandra Worthington, Steven Kumar and Valerie Hewlett. Staff with 5 years' service receive recognition of this at their workplace.

The Chief Executive thanked all for their commitment to the organisation. The evening concluded with supper.