



Presbyterian Support
South Canterbury

99th ANNUAL GENERAL MEETING

The minutes of the Annual General Meeting of Presbyterian Support Services South Canterbury Incorporated, held at Family Works, Campbell Cleland Centre, 26 North Street, Timaru, on Thursday 19th October 2017 at 7:30 p.m.

PRESENT:

Mr J Pearce (Chair), and some 52 members, staff, volunteers, donors, supporters and friends.

WELCOME:

Mr Pearce welcomed all those present to the 99th Annual General Meeting and thanked Family Works staff for hosting the meeting.

SOUTH SCHOOL KAPA HAKA GROUP

The Board's Cultural Advisor Lavinia Reihana-Moemate welcomed attendees and the South School's Kapa Haka group who performed three items.

FAMILY WORKS

The Family Works Manager, Liz Nolan, Thanked the Kapa Haka group and welcomed everyone on behalf of Family Works and introduced Family Works staff who then performed their Waiata.

CONSTITUTION:

The meeting was constituted by the Reverend Alan Cummins.

APOLOGIES:

Apologies were received and sustained from some 19 members, staff and friends.

MINUTES:

The minutes of the 98th Annual General Meeting held on Thursday 20th October 2016 having been distributed were taken as read and confirmed. E Powell/N Hornsey

MATTERS ARISING:

There were no matters arising.

CHAIRMAN'S REPORT:

Mr Jim Pearce presented the 99th Annual Report for PSSC and referred to the published Annual Report and calendar that had been provided to those present.

PSSC had its origins in 1918 just a few hundred metres along from the meeting venue in North Street.

Mr Pearce then referred to some of the highlights included in the Annual Report.

The attainment of all then Eden Alternative Principles at each of our three rest homes was a significant achievement. PSSC was the first organisation in New Zealand to have all sites fully registered as Eden Homes holding all ten principles.

This year the cultural journey has progressed with the appointment of Lavinia Reihana-Moemate as PSSC's Cultural Advisor. There were already signs of development and the November 2017 Board Meeting will be at the Arowhenua Marae.

The Chair went on to recognise the contribution of volunteers and noted Enliven Centre volunteer driver Bruce Woodnorth's attendance at the meeting. Mr Woodnorth had been injured in an accident with a vehicle that the Police had stopped pursuing. Mr Woodnorth thanked the Board and others for their support during his recovery.

The Chair acknowledged and thanked PSSC's funders and referral agencies, volunteers and donors, the Chief Executive, Management Team and staff.

The Board Chair then advised his planned retirement from the Board in December 2017 after 10 years as Board Chairman.

The Chair thanked his fellow Board Members for volunteering their time, skills and experience, the CEO, management, staff of some 400, volunteers, donors and friends for their on-going contributions and support. Also the good feedback received during the year had been appreciated and he was confident for the future of PSSC.

CHIEF EXECUTIVE OFFICER'S REPORT:

Mr Michael Parker presented his report and began by thanking all those who had assisted to arrange the AGM and evening, in particular the Marketing, Communications and Fundraising Manager, Katerina Tiscenko.

This year again had reached a new peak in terms of changes for the organisation and staff.

The historic \$2 billion equal pay settlement for caregivers and support staff was a significant and positive improvement for this group of workers. Also the guaranteed hours and travel payments for the highly casualised Community Services workforce was a positive result.

With the celebration of our 100th Anniversary in mid-2018, the anniversary book is well advanced.

The achievement of the final four Eden Alternative Principles at each of our rest homes gives a significant point of difference and supports PSSC's philosophies.

Some 30 years ago, all PSSC caregivers, food and cleaning staff were contracted through Spotless Services. In 2003 caregiving and cleaning staff were brought in house and this year the remaining 17 food service staff were welcomed to the PSSC team.

Growth of Family Works services has put pressure on accommodation, particularly with the new Family Start service in Timaru and Ashburton. The growth in services has been in response to community needs and service gaps as well as government support.

Next year will see the introduction of the Enliven brand across all aged care services. The PSS Enliven brand was recognised nationally as a most trusted brand in the 2017 Readers Digest brand survey.

Last year's expenditure totalled over \$15.5 million with \$17.8 million revenue including revaluation gains. Some 68% of the PSSC's funding was from Government contracts.

The Chief Executive concluded with appreciation of the Boards support of the Eden Alternative and also expressed his pride in the team and their achievements.

CONSIDERATION AND ADOPTION OF ANNUAL REPORT:

**It was moved and carried on the motion of J Pearce seconded S Frew
"THAT THE CONSOLIDATED FINANCIAL STATEMENTS AND ANNUAL REPORT
FOR THE YEAR ENDED 30 JUNE 2017 BE ADOPTED".**

APPOINTMENT OF AUDITORS:

The meeting was advised of the Board's satisfaction with the auditors, KPMG Christchurch.

**It was moved and carried on the motion of E Powell seconded Q Hix
"THAT KPMG CHRISTCHURCH BE APPOINTED AUDITORS FOR THE FINANCIAL
YEAR ENDING 30 JUNE 2018".**

ELECTION OF BOARD MEMBERS:

The Chairman advised that the four Board member nominations received matched the number of elected position vacancies.

**It was moved and carried on the motion of J Pearce seconded E Powell
"THAT SHERYL FREW, QUENTIN HIX, DONALD MCFARLANE AND KEITH SHAW
BE APPOINTED TO THE BOARD"**

GENERAL BUSINESS:

The Board Deputy Chair, ~~E~~^{Quentin} Powell, made a presentation to the retiring Board Chair, Jim Pearce.

The Deputy Chair expressed appreciation for Mr Pearce's guiding of the Board with his talents and experience. Mr Pearce had been there when PSSC expanded into Community Services, developed its sites including Wallingford, implemented the Eden Alternative Philosophy and grown Family Works services including Family Start.

Mr Pearce had embraced the need for change, provided strong leadership and sound governance.

Mr Powell offered Jim and Ngaire Pearce the Board's appreciation and best wishes and presented him with a gift.

Mr Pearce replied that he had enjoyed his time leading the team at PSSC and appreciated the support of Board members past and present and expressed his good wishes to the Board and organisation for the future.

The meeting closed at 8:15 pm.

Following the meeting there was a presentation from PSSC's Residential Aged Care Nurse Managers on what the Eden Alternative Philosophy had meant to them and the presentation of long service recognition awards to staff.

Confirmed:

Date:

EDEN ALTERNATIVE PRESENTATION BY NURSE MANAGERS:

Following the meeting, the Marketing Communications and Fundraising Manager, Katerina Tiscenko, introduced the evening's presentation on the Eden Alternative Philosophy. The PSSC Nurse Managers then presented on the Eden journey at their respective rest homes:

- Jenny Purdon – Nurse Manager, Margaret Wilson
- Raewyn Mehrtens – Nurse Manager, Wallingford
- Lizzie McIvor, Nurse Manager, The Croft

PRESENTATION OF LONG SERVICE CERTIFICATES AND BADGES:

The Chief Executive made staff long service presentations.

- A long service badge and certificate for 30 years' service was presented to Barbara Ormiston – Margaret Wilson Hospital.
- A long service badge and certificate for 25 years' service was presented to Sue Anderson – Margaret Wilson Hospital.
- A long service badge and certificate for 15 years' service was presented to Avaleen Olsen – Community Services, Linda Robson – Enliven Centre and Sandra Falconer – Enliven Centre.
- A long service badge and certificate for 10 years' service was presented to Sue Thin – Community Services, Judy Nally – Margaret Wilson Home, Diana Harkness – Wallingford Home, Karen Archibald – Community Services and Colin Ferguson – Enliven Centre.

Staff who were also entitled to long service badges and certificates but who were not at the meeting and will be presented with them at another time were:

- 25 years' service: Linda Garland – The Croft
- 20 years' service: Elsa Morrison – Wallingford Home, Julie Sutton – The Croft, Maria Chapman – Wallingford Home, Maree Standring – The Croft, Shelley Brewster – Margaret Wilson Hospital and Rebecca Sykes – The Croft.
- 15 years' service: Dianne Deverell – Margaret Wilson Home
- 10 years' service: Charles Jackson – Community Services, Shelly Balloch – Margaret Wilson Hospital, Tony Edwin – Grounds, Sue Archibald – Wallingford Home, Lisa Hull – The Croft, Danniaka Chezick – Administration, Carolyn Ferguson – Margaret Wilson Home and Linda Cain – Margaret Wilson Home.

Staff with 5 years' of service receive recognition of this at their workplace.

The Chief Executive thanked all staff for their commitment to the organisation. The evening concluded with supper.