



Presbyterian Support
South Canterbury

102nd ANNUAL GENERAL MEETING

The minutes of the Annual General Meeting of Presbyterian Support Services South Canterbury Incorporated, held at Enliven Centre, 20 Queen Street, Timaru, on Wednesday 21st October 2020 at 7:00 p.m.

PRESENT:

Mr E Powell (Chair), and some 50 members, staff, volunteers, donors, supporters and friends.

WELCOME:

The Chair, Mr E Powell, welcomed all those present to the 102nd Annual General Meeting.

CONSTITUTION:

The meeting was constituted by the Reverend Alan Cummins.

APOLOGIES:

Apologies were received from 15 members, staff and friends.

**It was moved and carried on the motion of M Turley, seconded K Shaw
"THAT THE APOLOGIES BE RECEIVED."**

MINUTES:

Annual General Meeting:

The minutes of the 101st Annual General Meeting held on Thursday 16th October 2019 having been distributed were taken as read and confirmed.

**It was moved and carried on the motion of J Earl-Goulet, seconded R Mehrtens
"THAT THE MINUTES OF THE 101ST ANNUAL GENERAL MEETING HELD ON
THURSDAY 16TH OCTOBER 2019 HAVING BEEN DISTRIBUTED WERE ACCEPTED
AS A TRUE RECORD OF THE MEETING."**

MATTERS ARISING:

There were no matters arising.

CHAIRMAN'S REPORT:

The Board Chair spoke to his report.

COVID had a significant impact on all our services across the various lockdown levels. The Board was very appreciative of the endeavours of our dedicated staff and the co-operation of residents, clients and families over this period. Further to the Croft development plans announced at last year's AGM, work had commenced on building for an additional 15 rooms. Progress had been impacted during COVID level 4 lockdown, but completion was still anticipated for April next year.

Plans had also been finalised to convert the lower ground floor at the Croft into apartments for supported living. Construction was expected to commence this month with a planned completion date of July 2021.

PSSC had been contracted to provide a new service during the year, the Refugee Settlement Service. With this service we had welcomed two new refugee families to Timaru in June 2020. The community support and welcoming of these families had been very encouraging.

The operating deficit was down some \$500,000 to a deficit of \$200,000 for the year. Including valuation movements and investment income the overall result was a small surplus of \$69,000, compared to a surplus of \$1,392,000 the previous year.

There had been two changes to the Board during the year with the appointment of Margaret Turley in September 2019 and following the resignation of Quentin Hix upon his appointment as a District Court Judge, Nina Mackay was appointed.

The Board Chair thanked all the many people for their work and support.

CHIEF EXECUTIVE OFFICER'S REPORT:

The Chief Executive, Carolyn Cooper presented her report.

The word that summed up the year was change. Most of the change was due to COVID and it had impacted the ways we interact, live, socialise, holiday and work.

The endeavours of staff, volunteers, clients and families pulling together to ensure services continued to be provided as needed was appreciated. The Boards support over this COVID lockdown was noted, we really were "people helping people".

Additionally, the CEO expressed appreciation to the community, service clubs, businesses and others that responded to the needs over the period, particularly those who provided food and donations in support.

We had commenced the new Refugee Settlement Service and were grateful of the great community response and support offered the two refugee families we were working with.

The year included a number of successful fund-raising events that were a lot of fun and involved over 50 businesses and individual sponsors. They included the Ethel and Bethel bingo night as well as Peter Doran biking the length of New Zealand in support of Family Works.

The CEO concluded by thanking everyone, the support received from the Board, staff, volunteers and the Community enabled PSSC to do the work it does.

CONSIDERATION AND ADOPTION OF THE FINANCIAL STATEMENTS AND ANNUAL REPORT:

The Board Chair referred to the 2020 Annual Report and the audited financial statements.

**It was moved and carried on the motion of E Powell seconded D McFarlane
“THAT THE CONSOLIDATED FINANCIAL STATEMENTS AND ANNUAL REPORT
FOR THE YEAR ENDED 30 JUNE 2020 BE ADOPTED.”**

ELECTION OF BOARD MEMBERS:

The Board Chair advised that the four Board member nominations received matched the number of elected position vacancies.

**It was moved and carried on the motion of E Powell, seconded J Earl-Goulet
“THAT NINA MACKAY, MARGARET TURLEY, DONALD MCFARLANE AND KEITH
SHAW BE APPOINTED TO THE BOARD.”**

APPOINTMENT OF AUDITORS:

The Board Chair noted the Board’s satisfaction with the auditors and the knowledge of PSSC they had built up.

**It was moved and carried on the motion of J Hide seconded D McFarlane
“THAT KPMG CHRISTCHURCH BE APPOINTED AUDITORS FOR THE FINANCIAL
YEAR ENDING 30 JUNE 2021 AND THE BOARD AUTHORISED TO SET THEIR
REMUNERATION.”**

GENERAL BUSINESS:

There was none.

The meeting closed at 7:20 pm.

Confirmed:

Date:

AGM SPEAKER:

Peter Doran, anaesthetist at the South Canterbury District Health Board, presented an interesting talk on his fundraising bike ride for child and family psychologist support for Family Works. Mr Doran wanted to support more help being made available for adolescents grappling with mental health issues. He had observed the limited availability of support for these adolescents.

In February 2020 Mr Doran took part in the Tour Aotearoa Bike Challenge, cycling some 3,000km from Cape Reinga to Bluff. In doing so he raised over \$11,000 for Family Works child and family psychologist services.

PRESENTATION OF LONG SERVICE CERTIFICATES AND BADGES:

The Chief Executive made long service presentations to staff.

- A long service badge and certificate for 35 years' service was presented to Debbie McGregor.
- A long service badge and certificate for 20 years' service was presented to Lynsey Harris.
- A long service badge and certificate for 15 years' service was presented to Jo Gould and Louise Kiddey.
- A long service badge and certificate for 10 years' service was presented to Tamara Page, Natasha Kavanaugh, Liz Nolan, Jay Francis, Brenda Guyan.

Staff who were also entitled to long service badges and certificates but who were not at the meeting and will be presented at another time were:

- 15 years' service: Laura Power, Yvonne Reardon, Diane Forbes, Carolyn Ferguson, Anne Mackay.
- 10 years' service: Kathy Conroy, Pauline Thurlow, Adrienne Jury, Dorothy Ilderton.

Staff with 5 years' service receive recognition of this at their workplace.

The Chief Executive thanked all for their commitment to the organisation. The evening concluded with supper.